

**OFFICE USE ONLY:**
 Parishioner: \_\_\_\_\_  
 SRF Report: \_\_\_\_\_  
 Safe Haven Training: \_\_\_\_\_  
 Driving Report: \_\_\_\_\_  
 Credit Report: \_\_\_\_\_

# Liturgical Ministry Sign-up Sheet

Name: \_\_\_\_\_

(Please print legibly)

Today's Date: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Alternate Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

(Email is an important method of communication for the SGG Office)

I am a part-time resident of the area and am only available (indicate months) \_\_\_\_\_

**CHECK MINISTRY & TIMES:**
 Usher\*     Greeter     Lector (English)     Lector (Spanish)     Extraordinary Minister of HC     HC to Homebound\*     Altar Server  
 Nursery Volunteer\*
**CHECK MASS TIMES PREFERRED:**
 Sat. 4:00 PM    Sat. 6:00 PM    Sun. 7:15 AM    Sun. 9:00 AM    Sun. 11:00 AM    Sun. 12:45 PM (Spanish)    Sun. 5:00 PM  
                        
Holy Day Mass Preference:  Vigil: 5:00 p.m.    **Holy Day:**  8:30 a.m.     12:15p.m.     7:00 p.m.Are you new to this ministry at Saint Gregory the Great?  Yes     No
 Are you a registered parishioner at Saint Gregory the Great?  Yes     No (if no, please register).  
 Forms can be found in the back of the Church, at [www.sgg.cc](http://www.sgg.cc) under "Join our Parish," or at the Parish Office. You may place your completed registration form in the collection basket or bring it to the Parish Office. Office hours are Mon-Thu 9:15 am-4:15 pm and Fri 9:15 am-1:15 pm. Please call 815-3100 Ext. 328 with questions.

\*Because Ushers, Nursery Volunteers and those who bring Holy Communion to the Homebound interact with children and / or vulnerable adults, they are required to complete a background check and take the online training program "Safe Haven." If you have any questions, please contact the Parish Safe Environment Coordinator ([ParishManager@sgg.cc](mailto:ParishManager@sgg.cc)) or call the Parish Office at 843-815-3100 Ext. 329.

**NOTE:** Extraordinary Ministers of Holy Communion bringing Communion to the Homebound need to complete the other side of this sheet.

I have read the above and agree to follow the guidelines I receive at training and will accept the responsibility to locate a replacement if I am unable to serve when scheduled. **For altar servers** – both parent and child must sign.

\_\_\_\_\_

Signature(s)

Continue to next page if  
you are a Homebound EM

Submit for Processing

## **HOLY COMMUNION TO THE HOMEBOUND**

To be completed by Extraordinary Ministers of Holy Communion ONLY

Check all that apply:

I live in \_\_\_\_\_ and prefer taking the Eucharist to people in that area only. (Name of community, area of town, etc.)

I would be willing to take the Eucharist to these areas of the community: \_\_\_\_\_

I am willing to serve where needed.

I am willing to commit myself to visiting **once per week** (or more if you prefer) a particular nursing home or assisted living facility.

Name(s) of facilities you are willing to visit.

\_\_\_\_\_

I own a personal pyx.

I do NOT own a personal pyx. I will pick one up at St. Gregory the Great Parish Office.

I have my own booklet for the proper Rite for the Administration of the Eucharist.

I do NOT own my own booklet.

**Persons taking Holy Communion to the homebound, must complete all requirements of the Safe Environment Program. This includes taking the online training program "Safe Haven" and having a background check.**

**To complete your online training program, please visit <http://charleston.CMGconnect.org>**

**For more information, please contact Pat or Gary Boylan.**

If you have any questions, please contact Gary or Pat Boylan at (941) 204-7837 or email [TheBoylans@ymail.com](mailto:TheBoylans@ymail.com)

Thank you.