

OFFICE USE ONLY:
 Parishioner: _____
 SRF Report: _____
 Safe Haven Training: _____
 Driving Report: _____
 Credit Report: _____

Liturgical Ministry Sign-up Sheet

 Name: _____ Today's Date: _____
 (Please print legibly)

Address: _____

City, State, Zip: _____

Home Phone: _____ Alternate Phone: _____

 E-Mail: _____
 (Email is an important method of communication for the SGG Office)

I am a part-time resident of the area and am only available (indicate months) _____

CHECK MINISTRY & TIMES:

Usher*	Greeter	Lector (English)	Lector (Spanish)	Extraordinary Minister of HC	HC to the Homebound*	Altar Server	Nursery Volunteer*
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CHECK MASS TIMES PREFERRED:

Sat. 4:00 PM	Sat. 6:00 PM	Sun. 7:00 AM	Sun. 9:00 AM	Sun. 11:00 AM	Sun. 11:00 AM JPII	Sun. 1:00 PM (Spanish)	Sun. 5:00 PM
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

 Holy Day Mass Preference: Vigil: 4:00 pm Holy Day: 8:30 am 12:15 pm 6:00 pm

 Are you new to this ministry at Saint Gregory the Great? Yes No

 Are you a registered parishioner at Saint Gregory the Great? Yes No (if no, please register).
 Registration forms are found in the back of the Church, at www.sgg.cc under "Join our Parish," or Parish Office.
 You may place your completed registration form in the collection basket or bring it to the Parish Office. Office hours are Mon-Thu 9:15 am-4:15 pm and Fri 9:15 am-1:15 pm. Please call 843-815-3100 Ext. 328 with any questions.

*Because Ushers, Nursery Volunteers and those who bring Holy Communion to the Homebound interact with children and / or vulnerable adults, they are required to complete a background check and take the online training program "Safe Haven." If you have any questions, please contact the Parish Safe Environment Coordinator (galvakayser@sgg.cc) or call the Parish Office at 843-815-3100 Ext. 350.

NOTE: Extraordinary Ministers of Holy Communion bringing Communion to the Homebound need to complete the other side of this sheet.

I have read the above and agree to follow the guidelines I receive at training and will accept the responsibility to locate a replacement if I am unable to serve when scheduled.

For altar servers – both parent and child must sign.

Signature(s)

 Continue to next page if
 you are a Homebound EM

 Please Submit for Processing to Parish Office or via email to sgreiner@sgg.cc

HOLY COMMUNION TO THE HOMEBOUND

To be completed by Extraordinary Ministers of Holy Communion ONLY

Check all that apply:

- I live in _____ and prefer taking the Eucharist to people in that area only.
(Name of community, area of town, etc.)
- I would be willing to take the Eucharist to these areas of the community: _____
- I am willing to serve where needed.
- I am willing to commit myself to visiting **once per week** (or more if you prefer) a particular nursing home or assisted living facility.
Name(s) of facilities you are willing to visit.

- I own a personal pyx.
- I do NOT own a personal pyx. I will pick one up at St. Gregory the Great Parish Office.
- I have my own booklet for the proper Rite for the Administration of the Eucharist.
- I do NOT own my own booklet. I will pick one up at St. Gregory the Great Parish Office.

Persons taking Holy Communion to the homebound, must complete all requirements of the Safe Environment Program. This includes taking the online training program "Safe Haven" and having a background check.

To complete your online training program, please visit <http://charleston.CMGconnect.org>

For more information, please contact the Parish Office.

If you have any questions, please contact the Parish Office at 843-815-3100 or email SGreiner@sqq.cc

Thank you.